

EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: **National Bank of Pakistan.**
2. Method of Procurement: **36 (a) - Single Stage One Envelope Bidding Procedure.**
3. Title of Procurement: **Renewal and Acquisition of Microsoft Licenses with Annual Support**
4. Tender Inquiry No.: **NBP/LSG/ITG/16052018**
5. PPRA Ref. No.: **TS355287E**
6. Date & Time of Bid Submission: **May 31, 2018 at 10:00 a.m.**
7. Date & Time of Bid Opening: **May 31, 2018 at 10:30 a.m.**
8. No of Bids Received: **One (01)**
9. Criteria for Bid Evaluation: Mentioned in the RFP/Bidding documents.
10. Details of Bid(s) Evaluation: As follows:

Name of Bidder	Marks		Evaluated Cost (USD)*	Rules/Regulations/SBD*/ Policy/Basis for Rejection/ Acceptance as per Rule 35 of PP, 2004
	Technical (if applicable)	Financial (if applicable)		
M/s. Premier Systems Pvt. Ltd.	N/A	N/A	7,638,154.64/-	Lowest Evaluated Bid

* All costs are inclusive of all applicable taxes

Lowest Evaluated Bidder: M/s. Premier Systems Pvt. Limited

11. Any other additional / supporting information, the procuring agency may like to share.
Comparative Performance Summary
 - Annexure II – Evaluation Criteria

Evaluation Criteria

Renewal and Acquisition of Microsoft Licenses with Annual Support

The bids/proposals with all complete documents will be evaluated as under:

1. All bidders are required to submit filled, correct and complete Annexure III – Technical Requirement Document (all sheets separately) along with their bids. If the bidder fails to do so, its bid will be considered as rejected. All bidders are also requested to affix their company's stamp/signature on each page of the submitted Annexure III – Technical Requirement Document.
2. All bidders are required to propose solution for renewal and acquisition of Microsoft Licenses with Annual Support to NBP as any alternate or additional Solution will not be considered for evaluation and such bid will be deemed as rejected.
3. For evaluation of solution requirements mentioned in Annexure-III-Technical Requirement, NBP will request bidders to demonstrate their proposed software to NBP during evaluation stage, at no extra cost to NBP, if required. The place, date & time of demonstration sessions will be communicated to bidders separately by NBP.
4. For evaluation of requirements mentioned in Annexure-III, bidder is required to provide undertaking on company's letterhead signed by authorized representative of the company mentioning all the requirements and also stating that all requirement in RFP are acceptable to the company and will be provided to NBP accordingly. NBP will first check that such undertaking has been provided or not in the submitted bid. If undertaking is not found then NBP will ask clarification from the bidder and ask to submit the required undertaking, however if bidder failed to provide the correct and complete undertaking then its bid will be considered as rejected.
5. NBP may ask any other additional documentary evidence or explanation against any item for clarification that must be provided by the Bidder during the period of evaluation. Bidders should respond to such requests within the time frame indicated in the correspondence (letter/fax/ e-mail). If the bidder fails to provide the required information within given timeframe, its bid will be considered as rejected.
6. Technical Requirements mentioned in Annexure III – Technical Requirement Document with **“Priority (High/Low)”** is evaluated as follows:
 - i. For evaluation purpose, a desired response of only ‘Y’, ‘Yes’, ‘N’, ‘No’ is required in the availability column for all technical requirements (mentioned in Annexure III – Technical Requirement Document).

- ii. All technical requirements with “**High**” Priority must be answered as ‘Y’ or ‘N’. If bidder response ‘N’ against any of such “**High**” Priority requirement, its bid will be considered as technically disqualified and will be rejected.
 - iii. For with “**Low**” Priority can be answered as ‘Y’, ‘Yes’, ‘N’, ‘No’. If bidder responds ‘N’ or ‘No’ against any of the “**Low**” Priority requirement, its bid will not be considered as rejected.
 - iv. For all requirements against which Bidder is not providing any response (i.e. an empty availability cell or an availability cell with a response other than “Y/Yes’ or ‘N/No’), NBP will first check that against such requirements proper reference documents have been provided or not in the submitted bid. If reference document is found then NBP ask clarification from the bidder about its response, however if reference document will also not found or provided then response of bidder shall be considered as ‘No’ and its bid will be considered as rejected if the requirement item is high priority.
 - v. For all “**High**” priority technical requirements against which Bidder is responding “Y”, all bidders are required to provide **Documentation with proper reference (Section No/ Page No) in the proposal against all requirements. It is mandatory to provide proper reference of document.** It is NBP’s discretion to raise clarification queries against requirements where reference is provided and further clarification is required. Incase no reference is available and documents are not available in the submitted proposal, NBP may not raise any clarification query and response will be considered as **NIL**, which may lead to disqualification.
 - vi. All bidders are required to submit the proposals with proper page numbering with master table of contents of all attached documents in the proposal.
 - vii. The bidders are required to include the price of all requirements with ‘**High**’ priority where the response is ‘Y’ in its financial proposal as the price mentioned in financial proposal will be considered as final and cannot be increased in any case after the submission of bid.
 - viii. “**Low**” priority requirements that shall be responded “Y” by bidder shall be treated as complimentary, without any addition in the above mentioned quoted price.
7. Financial proposals will be opened for only technically qualified bidders. Technically unqualified bidders will be considered as disqualified and their financial proposals will be returned un-opened.
 8. The Bidders must include price of all requirements with its Financial Proposal as the price mentioned in Financial Proposal will be considered as final and cannot be changed in any circumstances after the submission of bid.
 9. The prices will be evaluated on the basis of all items mentioned in Annexure III – Technical Requirement and Annexure VII- BOQ of the RFP documents which will be considered as total bid value / bid amount / contract price.

As per requirement of ITB 31 mentioned in Annexure VI – Standard Bidding Document of RFP, NBP may conduct a post-qualification evaluation exercise for the bidder which is selected as

having submitted the lowest evaluated bid. A negative evaluation will result in rejection of the bidder's bid, in which event NBP shall proceed to the next lowest evaluated bidder to make a similar evaluation.