



# National Bank of Pakistan

STATIONERY & STORES WING

HEAD OFFICE

KARACHI

## TENDER NOTICE

Tender # SSW/ SDS/September 2017

### **TENDER FOR PRINTING & SUPPLY OF 04 ITEM OF SECURITY DOCUMENTS.**

National Bank of Pakistan, intends to invite sealed Tender for printing and supply of 04 Item Of Security Documents on CBS-I security paper, marked with NBP Logo.

Pre-qualified Security Printing Presses having valid registration in Sales Tax/ Income Tax Departments as well as "No Objection Certificate Paper, issued by the Security Paper Mills OR Ministry of Trade and Commerce, Government of Pakistan for import of security paper can obtain the Tender Documents, consisting upon Bill of Quantity and laid down terms and conditions, on written request.

Tender Documents can be obtained from the office of VP/Wing Head, Stationery & Stores Wing, Mehersons Estate Building, Talpur Road, Karachi against Non-Refundable tender fee Rs.1,000/= payable in shape of Payment Order/ Bank Draft in the name of National Bank of Pakistan, Head Office, Karachi on any working day, during office Hours but one day before opening date of the Tender.

Sealed "Envelope" marked "" 04 Item Of Security Documents" bearing quoted price inclusive all taxes levied by the Government of Pakistan, along-with CBS-I Security paper sample if available, however if not then NOC will be issued for purchase of paper with (of 5% whole tender value) earnest money in shape of payment order should be dropped in Tender Box on 05.10.2017 up-to 03:00 Hours in the office of the Senior Vice President/ Divisional Head (LS&ED) NBP. Building, 3<sup>rd</sup> floor, Head Office, Karachi.

The Tender will be opened by the Tender/Purchase Committee on the same day at 03:30 p.m. in presence of the Participants, who would like to be presented.

For more details, please contact Mr. Sher Muhammad, VP/ Wing Head, Stationery & Stores Wing, National Bank of Pakistan, Maher Sons Estate Building, Talpur Road, Head Office, Karachi on telephone No.021-32416425, 021-32418657, Fax No.021-32425802, or download from following NBP and PPRA's websites.

<http://www.nbp.com.pk>

<http://www.ppra.org.pk>

## **TERMS AND CONDITIONS:**

1. All those Pre-qualified Security Printers, registered in Sales Tax + Income Tax Departments, having a valid/proven “**No Objection Certificate**” for import of Security Paper (CBSI), issued by the Security Paper Mills OR Ministry of Trade & Commerce, Government of Pakistan can participate in the Tender.
2. Quotations/Rates/Offer must be submitted together-with CBS-I Security paper sample, duly verified by the Government of Pakistan approved laboratory or International laboratory that the paper will be sensitized against 20 Chemicals, as per requirement of SBP, with other security features as per SBP new standardization (PSD Circular No. 1 to 4)
3. NOC for incorporation NBP Logo & water mark in CBS-I security paper, will be issued to the winner bidder (if required).
4. Rates must be quoted inclusive all Taxes/costs.
5. Rates once quoted cannot be taken back.
6. Rates/Offer should be submitted in “**Sealed envelope**” and must be dropped in Tender Box placed in the office of Senior Vice President / Divisional Head, (LS&ED) 3<sup>rd</sup> floor, Head Office, Karachi latest by the given date and time, mentioned in our advertisement.
7. Earnest money of 5% in-shape of Pay Order in bank’s name must be received with the Tender. No Tender will be entertained without earnest money.
8. The Bank reserves the right to Postpone the Tender without assigning the reasons OR accept the Tender either in whole or in-part OR Divide the job amongst more than one party.
9. If the firm/printer found/involved indulging in any mal practice would be black listed and the bank reserves the right to forfeit earnest money and claim damages and losses from the defaulter firm.
10. Cutting/Over writing is not allowed, unless/until authenticated under proper seal & signature of the authorized person.
11. At the opening date and time of the Tender authorized representative of the firm can attend the meeting if desired.
12. Supply should strictly be made as per specifications of articles inclusive of all security features as per SBP. New standardization. (copy of SBP Circular can provide with tender documents on demand of the participants), regarding articles and its packing etc.
13. Conditional Tender/offer will not be accepted by bank.
14. Supply of Payment Order and Demand Draft will be made Branch to Branch basis.

**(SHER MUHAMMAD)**  
**VP/ WING HEAD (SSW),**  
Stationery & Stores Wing,  
Head Office, Karachi

We thoroughly read/understand the above referred Terms and Conditions and accepted for compliance.

Signature & Seal of Printer

**STATIONERY & STORES DEPARTMENT**  
**LOGISTIC SUPPORT & SECURITY WING OPERATIONS GROUP**  
**NATIONAL BANK OF PAKISTAN HEAD OFFICE**  
**KARACHI.**

**BILL OF QUANTITY**

| <i>SIZE &amp; SPECIFICATION</i>  | <i>QUANTITY</i>                                   | <b>UNIT PRICE</b> | <b>UNIT PRICE Inclusive of GST@17%</b> |
|--|---|-------------------|--|
| <p><b><u>Payment Order</u></b></p> <p>Size 19.5 CM X 8.5CM<br/>           To be printed on CBS-I security Cheque Paper sensitive against, 20 chemicals as per SBP specification, and other additional security features mentioned in SBP PSD Circular No.4 of 2015 dated.04.11.2015 with MIRC encoding line, with NBP Logo Water Mark if available</p> | 500000 Leafs in shape of 100 leafes Book          |                   |  |
| <p><b><u>Demand Draft</u></b></p> <p>Size 19.5 CM X 8.5CM<br/>           To be printed on CBS-I security Cheque Paper sensitive against, 20 chemicals as per SBP specification, and other additional security features mentioned in SBP PSD Circular No.4 of 2015 dated.04.11.2015 with MIRC encoding line, with NBP Logo Water Mark.</p>              | 500000 Leafs in shape of 100 leafes Book          |                   |  |
| <p><b><u>Premium Amdani</u></b></p> <p>Size 9½cm x 21¼cm<br/>           To be printed on CBS-I security Cheque Paper sensitive against, 20 chemicals as per SBP specification, with all additional security features including NBP Logo Water Mark.</p>  | 100 books of 100 leafs each                       |                   |  |
| <p><b><u>F-369 Cash remittance</u></b></p> <p>Size 8½x 12½ to be printed on 50 gram white, pink, blue and yellow printing paper one 02 colour printing duly serial machine numbered bound in pade craft paper on top 08 oz straw bond on back, format &amp; layout as per our specimen</p>   | 5000 Pads of 50 sets each set containing 04 leafs |                   |  |

**Note:-**

1. All financial figure up-to two decimals (e.g 000.00) otherwise assurance zero value after decimal.
2. The rates are inclusive of 17% GST and all other taxes.

Signature & Seal of The Firm/Printer