

### MINUTES OF PRE-BID MEETING

**TENDER TITLE:** PROCUREMENT OF WALL MOUNTED SPLIT AIR-CONDITIONERS 1.0-TON, 1.5-TON & 2.0-TON CAPACITY INVERTER TYPE WITH ANCILLARY SERVICES FOR NBP BRANCHES/ OFFICES LOCATED AT DIFFERENT CITIES THROUGHOUT PAKISTAN

**NBP TENDER ID:** NT-11/12/2024-2

**PPRA TENDER NO:** TS550982E

**HELD ON:** November 25, 2024, at 03:00 pm, Auditorium 1<sup>st</sup> floor, NBP Head Office Karachi

#### PARTICIPANTS:

S.No.	Name	Designation	Group/Company
1.	Zubair Ali Malik	VP/Wing Head (Engineering)	Engineering Group, LCMG
2.	Muhammad Masab Faridi	SVP	RMG
3.	Rehan Ali Anjum	SVP	Compliance Group
4.	Syed Imran Alvi	VP	Procurement Division, LCMG
5.	Engr. Majid Nawaz Shaikh	VP/Head of Mechanical (South)	Engineering Group, LCMG
6.	Javed Akhtar Siddiqui	VP/Head of Mechanical (Head Office)	Engineering Group, LCMG
7.	Engr. Sayed Shaharyar Ali	OG-I/Resident Engineer	Engineering Group, LCMG
BIDDER'S REPRESENTATIVES			
8.	Abdul Hameed	Manager Corporate Sales	American Electronics
9.	Qasim Qadri	Development Executive	Pak Electronics Ltd
10.	Zohaib	Corporate Manager	Amisco
11.	Shadan Jamil	Sales Representative	Bismillah Electronics
12.	Faisal	Assistant Manager Sales	Skyair Marketing

The session started with the recitation of the Holy Quran. All the representatives of the prospective bidders were welcomed and were asked to introduce themselves. All the bidders were thereafter briefed about the procedure for the submission, opening and evaluation of the bids through EPADS and were advised to upload bidding documents duly signed/stamped by the authorized signatory of the bidder along with all the necessary forms, Letter of bids, Schedule of Prices, Manufacturer's Authorization Form and other documents and technical brochures etc. mandatory to meet the Bidder's Eligibility Requirements, Bid Responsiveness Requirements, Bidder's Qualification Requirements and Technical Specifications/Technical Evaluation Criteria.

The bidders were subsequently asked to share their queries with respect to any of the instructions, terms & conditions, BOQ items etc. or any aspect of the bidding documents for necessary clarifications and understanding.

- 1- All the bidders asked about the PEC certification.
  - It was clarified that condition of PEC certification will be discussed with management and will be informed through Addendum.
- 2- All the bidders asked about the mode of Performance Security.
  - It was clarified that Performance Security will be in the form of Bank Guarantee only.
- 3- One of the bidders asked about the delivery location specifically remote area of Pakistan.
  - It was informed that the location of all NBP Branches/Offices is available on NBP official Website.
- 4- All the bidders said that bank may consider advance payment.
  - It was clarified that Bank has never paid any advance payment in favor of Goods supplies.
- 5- All the bidders said that bank may consider 70% payment upon delivered of Air Conditioner Units.
  - It was clarified that it will be discussed with management and will be informed through Addendum.
- 6- Most of the bidders claimed that Double Row condenser is not available in 1.0-Ton Air Conditioner now a days.
  - It was clarified that it will be discussed and will be informed through Addendum.

MINUTES OF PRE-BID MEETING

**TENDER TITLE:** PROCUREMENT OF WALL MOUNTED SPLIT AIR-CONDITIONERS 1.0-TON, 1.5-TON & 2.0-TON CAPACITY INVERTER TYPE WITH ANCILLARY SERVICES FOR NBP BRANCHES/ OFFICES LOCATED AT DIFFERENT CITIES THROUGHOUT PAKISTAN

**NBP TENDER ID:** NT-11/12/2024-2

**PPRA TENDER NO:** TS550982E

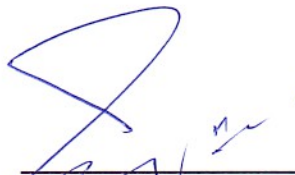
**HELD ON:** November 25, 2024, at 03:00 pm, Auditorium 1<sup>st</sup> floor, NBP Head Office Karachi


- 7- Most of the bidders claimed that all Freon Gases (R-32/R-410/R-22) should be considered because of availability now a days.
- It was clarified that it will be discussed and will be informed through Addendum
- 8- All the bidders asked to review the Evaluation Criteria.
- It was clarified that Bank Management is already working on it, revised Evaluation Criteria will be informed through Addendum.
- 9- All the bidders asked about the mode of Bid Security.
- It was clarified that Bid Security will be accepted in any form of Pay Order, Banker Cheque or Bank Guarantee or a Cashier's or Banker Certified Cheque or another security indicated in SBD.

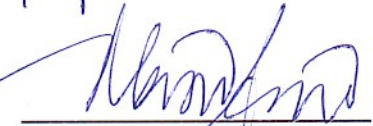
All the bidder's representatives were informed that the minutes of the pre-bid meeting and any addendum (if any) to be issued will be posted on EPADS and NBP's Website.

The meeting concluded with vote of thanks to all the participating bidders.

*\* Addendum to be uploaded, if applicable & approved by Management/this group.*


  
Mr. Zubair Ali Malik  
VP/ Engineering Group Wing Head,  
LCMG, Chairman PC

  
Mr. Noman Kazi  
SVP/ FCG  
Member PC

  
Mr. Muhammad Masab Faridi  
SVP/ RMG  
Member PC

  
Mr. Rehan Ali Anjum  
SVP / Wing Head  
Member PC

  
Mr. Syed Imran Alvi  
VP/ Procurement Division, LCMG  
Member PC

  
Engr. Majid Nawaz Shaikh  
VP/ Engineering Group, LCMG  
Secretary PC

## PRE-BID MEETING SHEET

1. Project Title: **PROCUREMENT OF WALL MOUNTED SPLIT AIR-CONDITIONERS 1.0 TON, 1.5 Ton & 2.0 Ton CAPACITY INVERTER TYPE WITH ANCILLARY SERVICES FOR NBP BRANCHES /OFFICES LOCATED AT DIFFERENT CITIES THROUGHOUT PAKISTAN**
2. NBP Reference Number: **NT-11/12/2024-2**
3. PPRA Reference Number: **TS550982E**
4. Date and Time of Pre-Bid Meeting: **25-11-2024 at 03:00PM**
5. Following Representative(s) participated:

S#	Firm Name	Queries Submitted [Yes/No]	Representative Name & Signature
1.	Amisicah Electron		Abdul Hameed
2.	PAL ELECTRON LTD		Gaiser Raazi
3.	AMISCO		ZOHAB
4.	Bismillah Electronics		SHABAN JAMIL
5.	FAISAL SKYAIR MARKETING		FAISAL
6.			

**Minutes:**

Pre Bid Minutes of Meeting attached as ANNEXURE - A

---



---



---



---



---



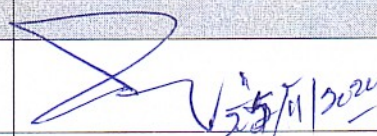
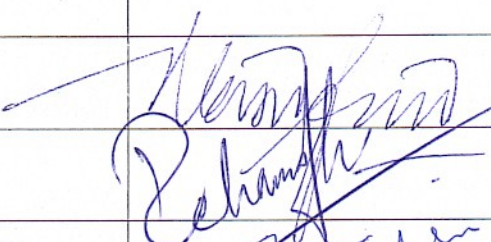
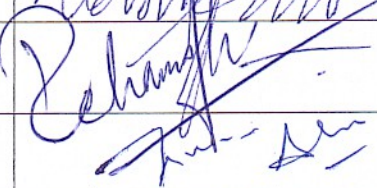
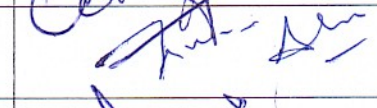
---



---



---

Name	Group	Signature
Mr. Zubair Ali Malik Chairman PC	LCMG	
Mr. Noman Kazi Member	FCG	
Mr. Muhammad Masab Faridi Member	RMG	
Mr. Rehan Ali Anjum Member	Compliance Group	
Mr. Syed Imran Alvi Member	Procurement Division, LCMG	
Engr. Majid Nawaz Shaikh Secretary PC	LCMG	